

LADY MEHERBAID TATA EDUCATION TRUST - Instructions for Submitting Documents

Please send the following documents via e-mail to igpedulmdtet2021@tatatrusters.org

All the documents sent via e-Mail must be clear and legible; clearly mentioning the Applicant's full name, E-Mail ID and the Date on the documents.

- (a) A brief statement of purpose (about 1000 words or a page).
- (b) CV/ Resume/Biodata
- (c) Certified copy of the admission letter from the university abroad, if admission is secured or sought; and the fee structure of the university you plan to attend
- (d) One recommendation letter from each of the following on the respective letterheads, giving the full address, telephone and mobile numbers, and official email ID's from;

- 1. The Employer on Company Letterhead where the applicant is currently working AND
- 2. An Academic reference on the letter head of the respective official

- (e) Certified copies of mark-sheets: SSC, HSC, graduation, post-graduation any other degree obtained
- (f) Letter of grant, bursary, assistantship, fee waiver, TA or any other concessions received from the university you propose to study.
- (g) Evidence of Finances - kindly enclose proofs to show that you have enough funds to cover your course fees and living expenses.
(Brief statement to be submitted). Funds could be from various sources, family + others.
- (h) Original Income certificate or certified copy of the latest income-tax returns of the parents / guardian, spouse and of the applicant.
- (i) Clear copy of the PAN Card (Permanent Account Number) of the applicant.

→ PLEASE NOTE THAT : Online forms will be available until Friday, May 07, 2021.

→ Last date to submit the required documents over email is Monday, 10 May 2021 to igpedulmdtet2021@tatatrusters.org

KEEP THE DULY SIGNED HARDCOPIES OF THE MANDATORY DOCUMENTS ON HAND. IF SHORTLISTED, THESE DOCUMENTS WILL HAVE TO BE SUBMITTED TO THE TRUST OFFICE AT A LATER DATE.